INSPECTION POLICY FOR PROTECTIVE LEAD APPAREL

Purpose:
To define the annual inspection procedure for apparel designed to provide radiation protection, such as lead aprons, gloves, and thyroid shields.

Policy:
1. The Radiation Safety Committee has designed a numbering system to be used in identifying each individual item of protective apparel. All individual items are numbered as indicated in the protective apparel numbering system policy. A record of the numbered items is available in the radiology managers office. The record will be used as a reference source for the annual apparel inspection.

2. Annual inspections of protective apparel shall be performed. The inspection shall include:
   a. A visual search for any tears or rips.
   b. Feeling for tears or holes that are not visible from the outside.
   c. Recording of the results of the inspection by item number
   d. Any items that appear defective or questionable should be reported to the manager. The manager will determine if it is necessary to conduct an x-ray analysis. If it is determined the item is defective it will be removed from use and destroyed by the safety office.
   e. Items removed from use will be noted on the inventory with the removal date.
   f. A copy of the results of the annual inspection will be maintained by the manager and a copy forwarded to Karen Kafai in the safety office.