LOUISIANA STATE UNIVERSITY HEALTH SCIENCES CENTER
- SHREVEPORT

USE OF CELLULAR PHONES

Purpose:
To define the appropriate use of cellular phones by employees, volunteers, patients, students, and visitors.

Policy:
Employee/student/volunteers:
A. The use of cellular phones or other electronic devices for personal phone calls, texting, or accessing the internet for anything that is not work related is limited to those times when an employee or volunteer are on break from their work assignments.

B. Cellular phones or other electronic devices may be used in staff lounges/break areas, the cafeteria or designated smoking areas.

C. Cellular phones are not to be used by employees for personal business or social networking while in their work areas, including elevators, hallways, nursing stations, the Operating Room, any patient care or diagnostic area. Phones are to be turned off or on vibrate when the employee is not on break.

D. These devices are not to be used in patient rooms.

Patients/Visitors:
May use cellular phones as needed; use shall not be disruptive of others or interfere with the provision of care or treatment.

Administrator

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8/27/12

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Date

Approved by Clinical Board: 4/20/04, 5/15/07, 6/16/09, 8/21/12
Written: 3/04
Revised: 4/07, 5/09
Reviewed: 4/07, 5/09, 8/12