LOUISIANA STATE UNIVERSITY HEALTH SCIENCES CENTER - SHREVEPORT

TRANSFER AND ACCEPTANCE OF STABLE PATIENTS TO LSUHSC-S

Purpose:

To provide a mechanism to facilitate the “appropriate transfer” of stable, non-emergent patients who are residents of the State of Louisiana.

Definitions:

An “appropriate transfer” is defined as one in which:

- the patient has received an appropriate medical screening exam and it has been determined that no emergency condition exists or that the patient has received stabilizing treatment.
- the receiving facility has available resources and agrees to accept the transfer and provide necessary treatment, and
- the transferring facility provides the receiving hospital with a complete copy of the patient’s records and other information (such as copies of X-rays, etc.), and
- the transfer is effected through qualified personnel and transportation equipment, including use of necessary and medically appropriate life support measures during the transfer.

Policy:

1. It is the policy of LSUHSC to accept the transfer of stable, non-emergent patients who are Louisiana residents when capacity, facilities, and personnel are available and eligibility guidelines are met (See Policy 2.11 - “Access to Care”). Every effort shall be made to accept patients when the sending facility does not have the capacity, facilities or personnel to provide safe and appropriate care.

2. Transfers of stable, non-emergent patients to LSUHSC may be made by contacting the LSU STAT Transfer Center who will put the requesting physician in contact with an LSUHSC-S physician.

3. Decisions to refuse a transfer shall be made by or in consultation with an active faculty member and be documented/recorded by the Transfer Center staff.

4. Acceptance of stable, non-emergent patients for transfer to LSUHSC-S shall be made contingent upon verification of available resources through the Administrative House Manager or Admissions Coordinator and patient eligibility for access to care at LSUSHC-S. These patients should be directly admitted to hospital units when the capability and capacity are available.

5. Exceptions to direct admissions should be rare and must be approved by the Emergency Department faculty.
6. The LSU STAT Transfer Center RN-Expediter who facilitated the direct admission to a patient care unit will ensure that report regarding the patient’s medical condition is given to an RN on the patient care unit where the patient will be admitted.

7. Active members of the medical staff may designate other members of the medical staff to accept transfers on their behalf.

8. For non-emergent, non-state residents see Hospital Policy 2.11.1.

Approved by Clinical Board 9/21/99, 8/15/00, 10/21/03, 9/19/06, 7/21/09, 11/20/12
Written: 11/86
Revised: 6/95, 5/98, 8/00, 1/02, 10/03, 9/06, 7/09, 11/12
Reviewed: 9/99, 9/06, 7/09, 11/12