LOUISIANA STATE UNIVERSITY HEALTH SCIENCES CENTER – SHREVEPORT

Drug Recall

Policy: A standard drug recall procedure shall be used to identify and assist in the removal of potentially defective products from throughout the institution.

Procedures:

1. Upon receipt of a drug recall notice, the Pharmacy Director (or designee) will assign personnel to visit and check each area of the hospital that is approved (known) to stock the recalled drug.

2. A Recall Record will be completed as each area is audited.

3. The involved product will be quarantined in Pharmacy until the drug is packaged and returned as per manufacturer’s instructions.

4. The Recall Record will be filed in Pharmacy and a copy sent to the Safety Office. If it is necessary to contact patients as a result of the recall, the Safety Office will make the contacts and provide appropriate follow-up information.

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Administrator

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Date

Written: 9/97
Revised: 11/00, 3/03
Approved by Clinical Board: 5/20/03