LOUISIANA STATE UNIVERSITY HEALTH SCIENCES CENTER -
SHREVEPORT

HELIÇOPTER TRANSPORTED PATIENFS
(Received at LSUHSC-S)

Purpose:
To establish guidelines to be utilized by all Hospital personnel when receiving a patient via helicopter.

Policy:
Patients may be transported via helicopter for either a direct transfer to an inpatient unit or to the ECC.

1. Transfer patients for Direct Admit to inpatient units.

   A. The physician for the Medical/Surgical Service who is receiving patient via helicopter shall be responsible for:

      1. Verifying bed availability and notifying admitting.
      2. Completing an admission approval form.
      3. Notifying the Emergency Care Center (ECC) of impending patient arrival by helicopter, and reporting the following information:

         a. Name of person calling and official position
         b. Number of patient(s)
         c. Condition of patient(s)
         d. Type of life support equipment needed
         e. Estimated Time of Arrival (ETA)
         f. Admitting physician and service
         g. Admitting unit

   B. The Emergency Care Center faculty is responsible for notifying the ECC Unit Manager/Charge Nurse of the pending arrival and pertinent patient information.

   C. The ECC Unit Manager/Charge Nurse will be responsible for:

      1. Notifying Admitting/Bed Control and the receiving patient care unit of patient estimated arrival time as soon as information is received via Biotel.
      2. Notifying University Police Department (UPD).
3. Notifying any other ancillary department, which may be necessary to render care.

D. The transport team will consist of UPD officers and the helicopter crew. Any additional personnel requested by the Helicopter crew will be added, i.e., Physician, RN or CNA (Certified Nurse Assistant).

E. All transfer patients (except those with trauma less than 24 hours) will be taken directly to the unit admitting the patient. Trauma (less than 24 hours) patients will be taken to the ECC.

2. Transfer patients for direct admit to the ECC. Biotel will notify the ECC of patients being directly admitted to them.

A. The ECC Nursing supervisor shall be responsible for:

1. Notifying any other ancillary department, which may be necessary to assist or render care.

2. Notifying UPD.

3. The UPD shall be responsible for:

A. Assigning officers to the Transport Team.

B. Unlocking all doors between the helicopter and hospital.

C. Monitoring communication between the helicopter and the hospital.

D. Providing traffic control near the helipad.

E. Securing the helipad after departure of the helicopter.

4. Any information regarding revised ETA’s or patient condition received by the accepting service or UPD should be relayed to the ECC/Registration as rapidly as possible.

5. The ECC shall provide any necessary medical and transportation equipment needed for the arriving patient.

6. Information regarding Military Assisted Transport (MAST) patients can be obtained by phoning:
Clearing House (225) 389-3300
Hotline (318) 531-4797
Information (318) 531-4803
       (318) 531-7928
Louisiana State Police (318) 741-7411

7. Information related to LifeAir flights may be obtained by phoning:

   BioTel (318) 675-2135
   Schumpert ER (318) 681-4223
   Willis Knighton (318) 632-4698

**NOTE:** For information relating to helicopter dispatch for air transport of major trauma victims to LSUHSC Trauma Center, please refer to the EMS unit policy manual readily available in ECC.

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Administrator

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Date

Approved by Clinical Board: 5/21/02
Written: 11/98
Revised: 4/02