

LOUISIANA STATE UNIVERSITY HEALTH SCIENCES CENTER

Job Description
MEDICAL STAFF DIRECTOR

Position Assigned To: _____
You Report To: _____ (Emergency Commander)

MISSION: Organize and direct the overall delivery of medical care in all areas of the hospital.

- Immediate
- ___ Receive Job Description from Emergency Commander.
 - ___ Read Job Description and put on position tag.
 - ___ Obtain briefing from Emergency Commander.
 - ___ Meet with Command Center Chiefs for briefing and development of an initial action plan. This will include discussion of medical care needs and physician/nursing staff needs in all patient care areas. Establish time for follow-up meetings.
 - ___ Request Medical Dept. Chiefs to provide medical staff support to assist with patient priority assessment to designate those eligible for early discharge.
 - ___ If requested by the disaster site, a response medical team will be transported by Public Safety to the site. The team will be picked up in the EMS driveway.
- Intermediate
&
Extended
- ___ Meet regularly with Nursing Chief and Command Center Chiefs to assess current and projected future patient care conditions.
 - ___ If evacuation of emergency incident becomes necessary, instruct medical staff to write discharge/transfer orders.
 - ___ Document all actions/decisions with a copy to Emergency Commander.
 - ___ Observe and assist staff who exhibit signs of stress and fatigue. Provide for staff rest periods and relief.
 - ___ Direct non-utilized staff to Labor Pool.