

LOUISIANA STATE UNIVERSITY HEALTH SCIENCES CENTER

ELEVATOR OUTAGE

Purpose: To see that the use of elevators on emergency power is appropriately managed to best meet the needs of our patients during an elevator outage.

Policy: Elevators on emergency power:

H-wing – S2 primary elevator S1 or S2 (selectable)

K-wing – Elevator K1 or K2 (selectable) K3 or K4 (selectable)

At time of elevator(s) outage, a member(s) of the University Police staff equipped with a radio will assume manual control of the elevator(s) on emergency power. These elevators will only be used for the transporting of critical patients. If necessary, the Hospital Administrator will designate that one of the elevators on emergency power be used for the transporting of supplies (Nutritional Services, Central Medical Supply, Laundry, etc.). Depending on the time and length of the outage, the Hospital Administrator may limit or stop visitors from entering the hospital.

If an area requires an elevator to transport a patient they will call the University Police Office (56165) and University Police will direct the elevator operator to proceed to location of call. If it is necessary to move supplies, the supplier (Central Medical Supply, Laundry, Dietary, etc.) will notify the Hospital Administrator and he will request that University Police respond to these needs when appropriate.

If the hospital elevators are recalled due to a fire alarm malfunction, UPD has the capability of overriding the recall and keying the elevator to the floor if needed. In the event of an actual fire, Shreveport Fire Department will have the authority to use recalled elevators.

- If both K-wing elevators that service the heliport on top of the building are out of service, helicopter transports will be contacted to divert patients to the nearest hospital heliport facility.