

LSUHSC – Shreveport
Radiation Oncology
Proc. 19.10.1

MULTI-ACCESS OPERATION REQUIREMENTS

- * When entering patient demographics the following is required: **name, Medical Record number, date of birth, social security number, gender, race, diagnosis, referring physician and attending physician.**
- * All appointments must be entered in Multi-ACCESS.
- * All charges for the day should be captured.
- * Prescriptions must be approved by attending physician along with film changes.
- * Physicists must approve dose calculations.
- * All staff should log off of Multi-ACCESS workstations at the end of the day, with the exception of the “Namer” computer located in the physic’s lab.

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