

## STAFFING PLAN/HOURS OF COVERAGE

- Purpose:** To establish the staffing plan for the interventional section of Radiology
- Policy:** The manager shall provide an adequate number of staff whose qualifications are commensurate with defined job responsibilities and applicable licensure, law and regulation, and/or certification. The manager is responsible for planning, designing, measuring, assessing and improving staffing plans for their areas of responsibility based on an ongoing assessed need of their patient population and workload. If applicable, consideration should be given to an appropriate personnel skill mix.
- Coverage:** The special procedure section provides Invasive diagnostic and Interventional Radiology services 24 hours per day, 7 days per week for patients of all age categories. Services provided include angiography, image-guided therapeutic radiology techniques such as angioplasty stenting, arterial & venous access, biopsy and related procedures. Activities in support of clinical affairs of the section include staff continuing education, performance improvement and quality control. Overall clinical leadership of the section is provided by a board certified radiologist trained in interventional radiology.

The section also provides the radiologic technologist staff for an Imaging suite in the OR operated by the vascular surgery service and radiologic technologist staff and registered nursing staff for the Neuro Suite operated by neuro surgery.

The section is staffed by registered and licensed radiologic Technologists and Registered Nurses in numbers which reflect workload demands. At least one technologist and one RN are available at all times through a combination of regularly scheduled hours and on-call. Normal shift hours are 7:30 – 4:00. All clinical staff assigned to special procedures are qualified and are fully competent in the discipline. Flex shift to cover known late cases. Flex shift hours are 9:00 – 5:30.

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