

Scheduling Pediatric Procedures that Require Sedation

Purpose: To establish a guideline to utilize when scheduling a pediatric patient for a radiology procedure requiring sedation

Policy:

The ordering physician will:

1. Contact the pediatric sedation nurse, using pager 3500, requesting the need to have a child sedated and explain why they feel sedation is necessary.
2. Provide the appropriate completed paperwork to include: requisition for the procedure, 23 hour admission papers, copy of insurance card, and/or Medicaid Community Care referral (if PCP is not LSUHSC).
3. Explain to the patient/family why the procedure is needed and why sedation is necessary.
4. Provide the sedation nurse with a working phone number(s) to contact the family.

The sedation nurse will:

1. Schedule appointment after communicating with family.
2. Give verbal instructions over the phone as well as mail written instructions to family (explaining admission process and pre and post procedure sedation plans/expectations).
3. Upon admission place IV, order exam, and collect necessary lab specimens.
4. Transport patient to MRI for procedure.
5. Monitor sedated patient during entire procedure.
6. Transport patient back to floor and monitor until discharge criteria are met.

Radiology personnel will:

1. Communicate with sedation nurse as needed on day of ordered exam to coordinate radiology procedure time.
2. Call for patient after checking lab if necessary, inquire about completion of MRI questionnaire if applicable.
3. Perform ordered exam(s).

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