LOUISIANA STATE UNIVERSITY HEALTH SCIENCES CENTER - SHREVEPORT

HANDLING OF FOREIGN OBJECTS CONSIDERED EVIDENCE, REMOVED FROM THE PATIENT’S BODY

Purpose:

To maintain the chain of evidence through proper handling and disposition of all bullets/projectiles, or other foreign bodies considered evidence that may be removed from a patient’s body.

Policy:

1. Upon removal from the body by the physician, all bullets/projectiles will be placed, unwrapped, in an appropriately sized plastic container, closed with a screw type lid, and sealed with the label that comes with the container. The label shall contain the patient’s name, medical record number, date of removal, and the physician’s name.

2. The Bullet/Projectile Evidence Receipt and Accountability Form (SN 6262) will be completed and signed by the M.D. and the nurse. This form is stocked in EMS and OR by the University Police Department (UPD) and may be obtained when needed for other areas by calling UPD at extension 6165.

3. Removal of the bullet/projectile will be documented in the appropriate section of the Medical Record, i.e.: Operative Report, Nursing notes, clinic notes, etc. If object is removed in the OR, nursing will also document in the appropriate OR log book at the nursing station.

4. Upon notification UPD will pick up the bullet/projectile and place in the evidence locker.
5. The appropriate public Law Enforcement Agency will be notified by UPD to pick up bullet/projectile and evidence receipt.

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Administrator

____7/21/04__________
Date

Written: 8/95
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Revised: 5/01, 6/04
Approved by Clinical Board: 5/15/01, 7/20/04