

Environment of Care

<p>1. Question:</p> <p>An employee, patient or visitor injury should be reported in what manner?</p>	<p>Answer:</p> <p>Employees report injuries to their supervisor and complete the following within 48 hours; Incident/Accident Investigation Form, On-the-Job Injury Record , and Employee Report of Illness/Injury Patient or visitor report immediately to the supervisor or department head and fill out a variance report.</p>
<p>2. Question:</p> <p>What type of security do we have and hours of coverage?</p>	<p>Answer:</p> <p>University Police (Commissioned by Louisiana State Police) twenty-four (24) hours a day, seven (7) days a week.</p>
<p>3. Question:</p> <p>What are hospital visiting hours and what doors are secured?</p>	<p>Answer:</p> <p>General 7:00 am to 9:00 pm. All public doors are locked except the revolving door and the automatic exit door next to the revolving door.</p>
<p>4. Question:</p> <p>What type of security issues affect your area?</p>	<p>Answer:</p> <p>Answer will be unit specific. (Patient valuables, drugs, patient confidentiality, etc.)</p>
<p>5. Question:</p> <p>What are MSDS sheets?</p>	<p>Answer:</p> <p>Material safety data sheets are “hazardous communication” informing you of the health, fire, and explosion hazards of products along with procedures for clean up, etc.</p>
<p>6. Question:</p> <p>Where is the Master File of MSDS kept?</p>	<p>Answer:</p> <p>In the Safety Office.</p>

<p>7. Question:</p> <p>Does your department have a chemical inventory (MSDS) and how often should it be updated?</p>	<p>Answer:</p> <p>Annually.</p>
<p>8. Question:</p> <p>Are your employees aware of the MSDS file location?</p>	<p>Answer:</p> <p>Yes, the Master File is located in the Safety Office and each employee should know where the MSDS file is located in their Department.</p>
<p>9. Question:</p> <p>If you discontinue use of a product, can you throw away the MSDS sheet? If not, how long must you maintain the sheet?</p>	<p>Answer:</p> <p>No, you can't throw it away and it must be kept for 5 years.</p>
<p>10. Question:</p> <p>Where would you find the plans for emergency spills?</p>	<p>Answer:</p> <p>The University Hospital Safety Manual and Hospital Safety Manual on-line.</p>
<p>11. Question:</p> <p>What types of hazardous or contaminated waste are you aware of?</p>	<p>Answer:</p> <p>Medical/contaminated waste Radioactive waste Chemotherapy waste Hazardous Chemical waste Chemical spills</p>
<p>12. Question:</p> <p>Where are emergency preparedness procedures located? Are your employees aware of the location and do they know their roll during a disaster?</p>	<p>Answer:</p> <p>The University Hospital Safety Manual. Every employee is expected to know their roll during a disaster.</p>

<p>13. Question:</p> <p>What are some types of “disasters”?</p>	<p>Answer:</p> <p>Mass casualty, fire, bomb threat, bio terrorism, natural disasters (floods, tornadoes), hospital evacuations, utility failures, etc.</p>
<p>14. Question:</p> <p>How is the implementation of the “disaster” procedure announced at LSUHSC?</p>	<p>Answer:</p> <p>“Attention Hospital Personnel – the Disaster Plan is now in effect. “Code Yellow”</p>
<p>15. Question:</p> <p>How many “disaster” drills are required per year?</p>	<p>Answer:</p> <p>Two (2), one (1) can be internal but one (1) must be external planned exercises or real disasters.</p>
<p>16. Question:</p> <p>Would an oxygen outage for a prolonged period be a disaster?</p>	<p>Answer:</p> <p>Yes, a medical gas outage.</p>
<p>17. Question:</p> <p>Do you have a pyramid call list? If so do you have a copy at home?</p>	<p>Answer:</p> <p>Yes, every department should have a call back roster.</p>
<p>18. Question:</p> <p>What is the code for infant abduction?</p>	<p>Answer:</p> <p>Dr. Pink, or Code Pink.</p>
<p>19. Question:</p> <p>What is the code for fire?</p>	<p>Answer:</p> <p>Dr. Red, or Code Red.</p>

<p>20. Question:</p> <p>When Dr. Red is announced, what other information is provided?</p>	<p>Answer:</p> <p>Location of fire.</p>
<p>21. Question:</p> <p>What is the required number of fire drills in the hospital?</p>	<p>Answer:</p> <p>1 drill/shift/quarter or 12 a year. For business occupancy fire drills are conducted twice per year. For ambulatory Health Care Occupancy drills are conducted once per quarter, or 4 per year.</p>
<p>22. Question:</p> <p>What is RACE?</p>	<p>Answer:</p> <p>Rescue, Alarm, Contain, Extinguish.</p>
<p>23. Question:</p> <p>What is the distance between fire extinguishers located in the corridor?</p>	<p>Answer:</p> <p>150 feet apart, with travel distance no more than 75ft. to reach an extinguisher.</p>
<p>24. Question:</p> <p>Where are the fire pull stations located?</p>	<p>Answer:</p> <p>At each stair well exit. At each first or ground floor designated fire exit. At K-Wing Nursing Stations</p>
<p>25. Question:</p> <p>In using a fire extinguisher, what does PASS mean?</p>	<p>Answer:</p> <p>Pull the pin, Aim, Squeeze and Sweep at the base of the fire.</p>
<p>26. Question:</p> <p>Where would you find the evacuation procedure?</p>	<p>Answer:</p> <p>The University Hospital Safety Manual.</p>

<p>27. Question:</p> <p>What is the Red Tag Policy for medical equipment?</p>	<p>Answer:</p> <p>Tag defective medical equipment that has been involved in an incident and take out of service.</p>
<p>28. Question:</p> <p>In your department, do you have in-services on the use and safety of medical equipment?</p>	<p>Answer:</p> <p>There should be in-services on new equipment and updates as needed.</p>
<p>29. Question:</p> <p>Are operation manuals on file in your department?</p>	<p>Answer:</p> <p>Yes, they should be.</p>
<p>30. Question:</p> <p>Who do you report a utility failure to?</p>	<p>Answer:</p> <p>Physical Plant.</p>
<p>31. Question:</p> <p>Assume you have a utility failure, do you know what to expect, who to contact and your responsibility? EXAMPLE: Failure of a medical gas such as O₂, Med Air, Nitrous Oxide, Vacuum. What to expect: Medical alarm, No gas supply, (vacuum) for Patients.</p>	<p>Answer:</p> <p>Who to contact: Physical Plant, Surgery, Cardiopulmonary, and Nursing Administration. Your responsibility: Hand ventilate, portable gas cylinders, portable suction, and transfer patient to unaffected areas.</p>
<p>32. Question:</p> <p>How often is the generator run?</p>	<p>Answer:</p> <p>Once per month.</p>
<p>33. Question:</p> <p>How do you recognize emergency power?</p>	<p>Answer:</p> <p>Red receptacles or Labeled for emergency power.</p>

<p>34. Question:</p> <p>If you have an emergency power receptacle, does it work when normal power is on?</p>	<p>Answer:</p> <p>Yes.</p>
<p>35. Question:</p> <p>Where is the location of the medical gas zone cut off valves in your area?</p>	<p>Answer:</p> <p>Answer will be unit specific.</p>
<p>36. Question:</p> <p>Who is ultimately responsible for the decision to shut off a medical gas zone valve?</p>	<p>Answer:</p> <p>The charge nurse or nursing supervisor.</p>
<p>37. Question:</p> <p>What is currently being monitored in your Department Performance Improvement Plan(s)?</p>	<p>Answer:</p> <p>Answer will be unit specific.</p>
<p>38. Question:</p> <p>How are negative pressure rooms verified and under what circumstances?</p>	<p>Answer:</p> <p>Physical Plant checks each room monthly as a routine maintenance procedure. When Nursing admits a patient in respiratory isolation or to rule out infectious disease, Physical Plant is notified and performs a daily check until canceled.</p>
<p>39. Question:</p> <p>How many disaster drills are conducted at Out-Patient Clinics?</p>	<p>Answer:</p> <p>1 drill per year</p>

<p>40. Question:</p> <p>When a Code yellow is announced, what type of command system is activated?</p>	<p>Answer:</p> <p>“HEICS” Hospital Emergency Incident Command System</p>
<p>41. Question:</p> <p>During a planned disaster exercise, what core areas are monitored for performance?</p>	<p>Answer:</p> <p>Event Notification, Communication, Resource Mobilization and Patient Management</p>
<p>42. Question:</p> <p>The Hospital conducts and annual _____ to identify priority emergencies?</p>	<p>Answer:</p> <p>Hazard Vulnerability Assessment</p>
<p>43. Question:</p> <p>How many disaster drills must have an influx of patients or simulated patients?</p>	<p>Answer:</p> <p>1 drill per year</p>
<p>44. Question:</p> <p>What region for emergency preparedness is our hospital located in?</p>	<p>Answer:</p> <p>Region 7</p>
<p>45. Question:</p> <p>What code is used for hazardous materials?</p>	<p>Answer:</p> <p>Code Orange</p>
<p>46. Question:</p> <p>Where is the Hospital Decontamination Tent set up?</p>	<p>Answer:</p> <p>The “Driveway” between the ER Ramp and Hospital Power Plant</p>
<p>47. Question:</p> <p>Where are decontamination PPR supplies kept?</p>	<p>Answer:</p> <p>Inside the Hospital Power plant and ED</p>

<p>48. Question:</p> <p>When a fire alarm sounds, what must be done with any equipment located in the corridors?</p>	<p>Answer:</p> <p>Corridors must be cleared by relocating all equipment</p>