

STUDENT WORKERS

1. Student Workers are allowed to work a total of 20 hours per week while in school.
2. Students must maintain full time student status during employment as Student Worker. The only exception is during the summer, provided they were a full time student during the spring semester.
3. The Department may request a 4% increase, 1 year after the original hire date. (This complies with [Administrative Directive 2.6.1](#)). This request must be done on a PER-3. Verification (from the school) of current full time status must be attached.

If a raise is requested during the summer, verification from the spring semester is acceptable.

If a semester is complete and another has not started, a carbon copy of the last semester grades is acceptable.

4. Effective date of increase will not be retroactive and will be the beginning of the next pay period.