

What is CPTP?

- ◆ Comprehensive Public Training Program
- ◆ State-funded training program for all state employees
- ◆ Established in 1979 by Legislature to “upgrade professional, technical, and managerial skills of state employees.”
- ◆ Department of Civil Service co-sponsors the program
- ◆ Instructors are staff of Public Management Program, School of Human Resource Education and Workforce Development, LSU-BR or Civil Service staff.
- ◆ Courses provide management development, supervisory training, and general application classes such as computer software and writing skills.

How do I enroll in classes?

Obtain date of class from current [schedule](#) and supervisory approval, if needed.

Email [Beth O'Donnell](#), including

- NAME,
- TELEPHONE EXTENSION,
- DEPARTMENT,
- JOB TITLE,
- EMPL ID,
- NAME OF CLASS.

You will receive email confirmation of class registration and email reminder of class 2 weeks prior to class.

You may register for any class at any time during the current year.

Employees who are required by Civil Service to take supervisory classes are encouraged to register as early as possible.

{ return to the [LSUHSC CPTP](#) page. }